

Childcare Supplement Declaration 2025 – 2026 (To be completed by the childcare provider)

Parent / Guardians name:

Name of childcare provider:

Address:

Name of primary contact:

Email Address:

Telephone number:

Ofsted Inspection number:

OR

Unique School Reference number:

Details of the Child(ren) for whom childcare is required:

First Name

Surname

Date of Birth

Age

If you care for more than three children, please attach their details on a separate sheet.

Attendance Pattern and Fees for the children mentioned above:

This could be cross checked against the tutor's declaration in Section 5. The College will only consider applications where the learner is expected to be in class or on a compulsory unpaid work placement.

Date child commenced attendance with childcare facility:

Child 1

	Mon	Tues	Wed	Thurs	Fri
Start Time					
Finish Time					
Cost (each specified day)					
Cost (College holidays)	THIS WILL NOT BE PAID BY THE DISCRETIONARY LEARNER SUPPORT FUND.				

Child 2

	Mon	Tues	Wed	Thurs	Fri
Start Time					
Finish Time					
Cost (each specified day)					
Cost (College holidays)	THIS WILL NOT BE PAID BY THE DISCRETIONARY LEARNER SUPPORT FUND.				

Child 3

	Mon	Tues	Wed	Thurs	Fri
Start Time					
Finish Time					
Cost (each specified day)					
Cost (College holidays)	THIS WILL NOT BE PAID BY THE DISCRETIONARY LEARNER SUPPORT FUND.				

I understand that:

- The maximum amount payable per session is £30.00 per child. A session is a morning or an afternoon.
- **I am not receiving funding for this childcare from any other source e.g. free early education places or child tax credits, and I will tell the College's Learner Support Fund Team immediately if I receive funding from any other source for this childcare.**
- If the fees increase, the College will not necessarily agree to increase the amount of funding available.
- **I/we will inform St. Helens College immediately if my/our childcare provider / childminder agency becomes de-registered by Ofsted or the Care Quality Commission.**
- Contributions will only be made for the weeks that the student attends College.
- **The student is responsible for repaying any outstanding monies to the childcare provider if they leave/complete their course prematurely.**
- **Retainers will not be paid during the College holidays and summer break.**
Funding is not available during the following College holidays:
Week Commencing: 27/10/2025, 22/12/2025, 29/12/2025, 16/02/2026, 30/03/2026, 06/04/2026, 25/05/2026.
Additional Day: 04/05/2026
- Due to the complexities of the fund, delays in receiving payment may occur.
- **THIS DOES NOT CONSTITUTE A CONTRACT BETWEEN THE COLLEGE AND THE CHILDCARE PROVIDER.**

To be completed and signed by the childcare provider.

Name:

Signature:

Date:

Office Use Only

Student Name:

Student Ref: