

MAIN CAMPUS

YOUR GUIDE TO ENROLMENT



Follow this simple step-by-step guide to secure your place and enrol on your chosen course this September.



01



WELCOME DESK

Welcome to Knowsley Community College! First things first, sign in and collect your paperwork from our welcome desk and we will point you in the right direction.

Changed your mind about what you want to study or unsure of what course is right for you? That's not a problem! Just let us know and we can provide you with some careers advice and guidance.

COURSE SUBJECT

02



It's time to head over to your chosen course subject area. Before completing your enrolment forms with your course tutors, you may need to speak to our English and maths department about your GCSE grades and any extra help that you might need with these subjects. They are located in the main atrium.

You will then sit with your course tutor and complete your enrolment forms. Your tutor will then let you know your course start date in September.

03



ENROLMENT CHECKOUT



Once you have all of your forms completed and signed correctly, you are ready to checkout. Please make your way to the enrolment tills in the main forum, where our enrolment team will process your forms.





04

STUDENT BADGE

Please ensure that you collect your official student ID card when you enrol.

Your student ID badge must be worn at all times whilst at College. The key purpose of your badge is to keep you safe, plus it grants you access across the College campus.

05



COLLEGE PAYS



If you would like to find out what student support may be available to you, or would like to apply for a bursary, head over to the financial support stand in the main atrium.





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RESERVE YOUR SEAT

If you will be travelling to us on our free College bus in September, then this is your chance to reserve your seat!

Visit our College bus service desk in Learner Services, to book your seat for the academic year and collect your College bus pass ready for September.

If you are not on one of the free bus routes, you will be entitled to a free bus pass. Please bring two passport size photos with you to enrolment.

Free bus passes will be issued on your first day.



CONGRATULATIONS!

You are now an official
Knowsley Community College student.
See you in September!

   /knowsleycollege
www.knowsleycollege.ac.uk

